



Unit 3, Waverley Industrial Units, Waverley Street, Bathgate, West Lothian, EH48  
4JA

Email: [Enquiries@homes4u-scotland.com](mailto:Enquiries@homes4u-scotland.com)

Tel. 01506 630434

## LANDLORD INFORMATION

### Landlord Details

Surname(s)	
Forename(s) Including Middle Name(s)	
Correspondence Address	
Telephone Number	
Mobile Number	
E-Mail Address	
Marital Status	
Is Title in Joint Name/ Company Name?	
Landlord Registration Number	

## Property Details

Address of Property to be Leased	
Type of Property	
Furnished, Part-Furnished or Unfurnished	
Managed or Let Only	
Number of Bedrooms	Double [     ] Single [     ] Box [     ]
Number of Bathrooms	Family [     ] En-Suite [     ] WC [     ]
Number of Public Rooms	Lounge [     ] Dining Room [     ] Conservatory [     ]
Type of Parking Available	
Would You Accept Pets?	
Would You Accept DSS Clients?	
Availability Date	
Would You Like Our Advertising Sign Outside Your Property?	YES [     ] NO [     ]
Is There An Alarm?	
Location of Stop Cock For Water Main	
Location of Electric Meter	
Location of Gas Meter	
Guarantees on Appliances (Please List)	

## **Supplier Details**

Electric Supplier Name & Address	
Gas Supplier Name & Address	
Oil Supplier Name & Address	
Gas Plan Details	

## **Safety Certificate Details**

Date of Electrical PAT Test	
Date of Gas Safety Certificate	
Date of EICR	
Date of Legionella	
Date of EPC	

## **Employer Details**

Employer Name	
Employer Address	
Telephone Number	
Email Address	

## **Mortgage Details**

Name of Mortgage Lender	
Address of Mortgage Lender	
Account/Roll No.	
Have You Applied For Permission To Lease?	

## **Insurance Details**

Name & Address of Insurance Company For Buildings	
Sum Insured	
Paid By Direct Debit?	
Account Number	
Telephone Number	
Name & Address of Insurance Company for Contents	
Sum Insured	
Paid By Direct Debit?	
Account Number	
Telephone Number	

## **Tax Details**

Income Tax District Number	
Income Tax Reference Number	
National Insurance Number	
Council Tax Band	
Council Tax Current Annual Figure	

## **Bank Details**

Bank Name	
Bank Address	
Account Number	
Sort Code	
Account Name	

## **Preferred Tradesmen**

Joiner Name & Telephone Number	
Plumber Name & Telephone Number	
Electrician Name & Telephone Number	
Cleaner Name & Telephone Number	
Alarm Provider Name & Telephone Number	

If you have any further details that you wish to give please provide below:

**In regards to new regulations that have come into place, we require you to send us a copy of the following documents:**

- 1. Driving Licence or Passport**
- 2. Bank Statement or Utility Bill**
- 3. Mortgage Documents**